

DIRECTORATE OF OPEN & DISTANCE LEARNING
Guru Nanak Dev University, Amritsar
(University Established by the state legislature act no. 21 of 1969)
Accredited as "A++" grade by NAAC and awarded "University with potential for excellence" status by UGC

QUOTATION NOTICE

No. _____
Dt. _____

To _____

Sealed quotations are hereby invited by the undersigned from dealers, firms and manufacturers for the supply of the 01 (one) heavy duty printer cum Photocopier Machine. The quotations should reach the office of the undersigned on or before 25/07/2025 by **Registered Post/Speed Post/Courier only** addressed to **Director Open & Distance Learning, Opp. Department of Pharmaceutical Sciences, Guru Nanak Dev University, Amritsar pin code 143005.**

Specifications:-

1. Cartridge Technology	Single Component (Non-Developer) Monochrome
2. Print Speed:	Minimum 30 page per minute or above
3. RAM:	4GB or more
4. Duplex Technology:	Yes
5. Other Features:	Ethernet. USB 2.0 High Speed etc.
6. Drum Life	6 Lakh or more
7. Paper Size:	A3/A4/A5/A6/B4
8. OEM Warranty:	Minimum 1 Year
9. ARDF	Yes

Terms & Conditions: -

1. The rates quoted should be net inclusive of all taxes, GST etc. on F.O.R. Guru Nanak Dev University Campus, Amritsar including installation charges.
2. Words "Quotation due on 25/07/2025 for Supply of Photocopier Machine" may be noted on the top of the envelope.
3. In the quotation, participating firm should write the 'Model, Make, Technical Specifications and Compliance as per above mentioned points for which price has been quoted. Firm has to enclose the latest authorization certificate.
4. The undersigned does not bind himself to accept the lowest or any quotation and reserves to himself the right of accepting the whole or part of the quotation and the quotee shall be bound to perform the same at the quoted rates.
5. The offer shall remain open for acceptance for a period of ninety days from the date of opening of the quotation.
6. If the due date falls on a Holiday then the quotation will be received and opened on the next working day. No quotation will be accepted after due date/time.
7. Undersigned reserves the right to reject or accept any quotation or all quotations.
8. Payment against installation, demonstration and satisfactory working.
9. In case of any dispute, the matter will be referred to The Registrar, whose decision shall be final and binding upon the firm.

Director Open & Distance Learning